



OFFICE OF THE MEDICAL OFFICER, KARACHI DEVELOPMENT AUTHORITY

Ground Floor, Civic Centre Building, Gulshan-e-Iqbal, Karachi.

NOTICE INVITING TENDER

Karachi Development Authority (KDA) invites sealed bids from well reputed authorized Health Insurance companies having AA+ rating registration with GST, SRB and Income Tax Department as per SPPRA Rules 2019 amended time to time for the following work.

Name of Work
HEALTH INSURANCE POLICY FOR KARACHI DEVELOPMENT AUTHORITY EMPLOYEES AND THEIR ENTITLED FAMILY MEMBERS

Eligibility Criteria:

- Certificate of Incorporation & Valid License to transact insurance business with SECP (proof required)
- Valid National Tax Number (NTN) Income Tax of FBR and Sindh National Tax Number (SNTN) of SRB registration certificate showing service category (proof required)
- Affidavit from CEO or Directors or Company Secretary of the insurer that the firm has never been blacklisted by any Government & Semi-Government Organization / agency / department and office address on their letterhead along with active official landline number.
- Minimum Fifteen (15) Years' experience in providing Health insurance services is required (proof required)
- Annual Turnover should be Minimum 5 Billion and above as of 31st dec-2021.
- Minimum PACRA/JCR-VIS Rating required "AA+"
- All original documents must be shown upon the request of the procurement committee for verification.


The schedule of bids shall be as follows:

SCHEDULE	DATE & TIME	VENUE
1. Receiving of Application & Issuance of Tender	From 31-10-2022 To 14-11-2022 During Office Hours	Room No. 201, 2 nd Floor, Office of the Member Finance, Civic Center Building, Gulshan-e- Iqbal, Karachi .
2. Dropping of Tender	15-11-2022 till 2:00 PM	Room No. 201, 2 nd Floor, Office of the Member Finance, Civic Center Building, Gulshan-e- Iqbal, Karachi .
3. Opening of Tender	15-11-2022 at 3.00 PM	Room No. 201, 2 nd Floor, Office of the Member Finance, Civic Center Building, Gulshan-e- Iqbal, Karachi .

1. Bidding documents containing requirements, terms & conditions with a prescribed Performa can be obtained from the office of Member Finance 2nd floor Karachi Development Authority against pay order in favor of Karachi Development Authority amounting to Rs.5000 Only/= and can be downloaded from SPPRA (PPMS) Website. <https://ppms.pprasindh.gov.pk> and KDA Website <http://www.kda.gos.pk/>.
2. Karachi Development Authority will adopt Single Stage – Two Envelope Procedure as specified in Sindh Public Procurement Rules, 2010 (amended 2019) for the selection of the firm. Each bidder shall submit a single package containing two separate sealed envelopes. One envelope shall contain 'Technical Proposal' and the other envelope shall contain 'Financial Proposal'. Each Bidder should

- submit a pay order of 2% of the total bid cost as a Bid Security (refundable) in favor of Karachi Development Authority with the Financial Proposal.
3. The contractors must mention their complete and correct present / postal address in tender documents and quoted the rates both in words and in figures incomplete / conditional tenders will be not accepted.
 4. If any fake documents are found then the tender is liable to be rejected / cancelled without any compensation with penalty as per rules.
 5. Canvassing in connection of tenders is strictly prohibited and tenders submitted by the contractors who are reported to be involved in canvassing will be liable for rejection.
 6. In case, the date of opening declared as a public holiday by the Government, or non-working day due to any reason the next official working day shall be deemed to be the date for submission and opening of tenders at the same time.
 7. The procuring agency may reject all or any bids/tenders at any time prior to the acceptance of a bid or proposal subject to the relevant provision of SPPRA Rules 2010 (amended 2019).
 8. Tenders will not be received after the schedule time

Nb. KDH/ADV7-19/22


Medical Officer/ Member
Karachi Development Authority

Published through:

1. **Director Information, KDA**

Enclosed a copy with request to publish on KDA web.

2. **The Director Media, KDA,**

With a request publish in at least three widely circulated leading dailies of English, Urdu and Sindhi languages.

3. **SPPRA (PPMS) WEBSITE: <https://ppms.ppr.sindh.gov.pk>**

Copy to:

1. The Member (Finance), Karachi Development Authority, Karachi.
2. P.S to Director General, Karachi Development Authority, Karachi.
3. Office copy.